



## Human Performance Tools for Contractors

Please begin the class by passing out the HU Tools badge card. For additional cards, contact J. Patrick O'Neil.

Begin the class by showing the first HU Tools video. This will expose them to add 14 HU Tools, although they will only be tested on the 8 focus tools discussed in the second video. This video will take some time to download, so prepare for the class by opening the videos well in advance of the class time.

After a short break, play the narrated electronic presentation.

Pass out the exams, allowing the participants to use the HU Tools badge card for reference during the exam.

For FY11 only, if the training participant fails to successfully score  $\geq 80\%$  after the second attempt, the instructor will coach the employee on the Human Performance module. After the coaching, the employee will retake the HU test. Failure to score an 80% on the third attempt will result in the employee being discharged and returned to the hall. Discharge from TVA will be noted as "Failure to Successfully Complete Training".

Participants must sign the class roster for credit in the MARSH database. For contractors groups that do not use the Marsh database system, please retain the rosters for entry into a spreadsheet for tracking.